



## Council Notes August 17, 2021

### Delegation: Community Futures Wildrose

*Agenda Item 3.1; YouTube Livestream: [22:25](#); [4:33:58](#)*

Delegations from Community Futures Wildrose presented Council with information on their new Community Business Investment Partnership. Through the partnership, municipalities can provide businesses with an interest-free grant on loans up to \$10,000 over a three-year term.

**Decision:**

Council directed administration to proceed in partnering with Community Futures Wild Rose to implement the Community Business Investment Program, and to bring the associated policy back to Council for decision.

### Bylaw 1844- Redesignation from Ag District to Light Industrial

*Agenda Item 5.1.1; YouTube Livestream: [1:10:57](#)*

Kneehill County received an application to redesignate a 1,088m<sup>2</sup> (±) portion of NE 21-33-26 W4, Plan 141 2515, Block 2, Lot 1 from the Agriculture District to Light Industrial District, for the purpose of developing a cannabis micro cultivation and micro processing facility.

**Decision:**

Council moved first reading of proposed Bylaw 1844, amending Land Use Bylaw 1808 by redesignating a portion of the NE 21-33-26 W4 from Ag District to Light Industrial, and scheduled a Public Hearing for they Bylaw on September 14, 2021, at 10:00 a.m. [Public Hearing Notice](#)

### Three Hills East Water Consultation

*Agenda Item 5.2.1; YouTube Livestream: [1:16:40](#)*

To continue exploring options for water provision to residents east of Three Hills, (as directed by Council at the July 20 Council meeting) administration is recommending a feasibility study be conducted in the area to determine the viability of each option, including budgetary estimates, potential locations, environmentally sensitive or historical considerations that may have to be considered, utility and/or pipeline conflicts, and any anomalies or risks that may not have been previously identified. The study is to be completed within eight weeks of the accepted proposal.

**Decision:**

Council directed administration to pursue the Three Hills East Water Feasibility Study as a special project, with funding from the 2021 operating budget.

### Agricultural Disaster Declaration

*Agenda Item 5.3.1; YouTube Livestream: [43:05](#)*

Brought forward by Reeve Wittstock and Councillor King, administration presented information in regards to the County declaring an Agricultural Disaster. The 2021 season has created very challenging environmental conditions in the region, with lack of seasonal rain, and a prolonged heat wave leading to drought conditions impacting sources of feed and crop yields in Kneehill County. While municipal declarations of agricultural disasters do not automatically trigger access to increased funding programs, they may serve as indicators for province-wide declarations and can bring awareness to challenges facing agriculture in specific areas of the province.

**Decision:**

Council moved to declare an [Agricultural Disaster in Kneehill County](#) (News Release).

## Bylaw 1800, Proposed Traffic Bylaw

Agenda Item 5.4.1; YouTube Livestream: [1:49:23](#)

This bylaw regulates traffic for public safety purposes on Kneehill County roads. Proposed amendments to the Bylaw cover Road Protection, Weight Restrictions and Road Bans, a potential change to the speed limits in Hamlets (From 50 km/hr to 40 km/hr), Parking, Signage, Sidewalks, Road Use Agreements, Off-Highway Vehicles, and penalties.

### Decision:

Council gave only second reading to Bylaw 1800, Traffic Control, to allow for more consultation with hamlet residents regarding the potential speed limit change.

## Kneehill Area Fire and Emergency Management Mutual Aid Agreement

Agenda Item 5.4.2; YouTube Livestream: [2:14:13](#)

The Kneehill Area Fire Services and Emergency Management Mutual Aid Agreement allows for mutual aid calls between Acme, Carbon, Linden, Three Hills and Trochu. (For example, Three Hills can ask for mutual aid from Trochu). This agreement combines mutual aid for both Fire Response and Emergency Management purposes.

### Decision:

Council approved the Kneehill Area Mutual Aid Agreement dated August 2021 with the municipalities of Acme, Carbon, Linden, Three Hills and Trochu, for the purposes of mutual aid fire and emergency responses within each other's jurisdiction.

## RCMP and Council's Priorities

Agenda Item 5.4.2; YouTube Livestream: [2:20:10](#)

Kneehill County has 5 RCMP detachments serving our area; Three Hills, Innisfail, Drumheller, Beiseker, and Olds. Quarterly reports from these detachments are provided to Council as part of the RCMP's accountability to our community, including statistics, community engagement, and community priorities. Kneehill County's enforcement numbers were provided for Council's information as well.

### Decision:

Council accepted the [RCMP Quarterly Report](#) and [Kneehill County Enforcement Report](#) as presented.

## Three-Year Operating and Five-Year Capital Forecasts

Agenda Item 6.1; YouTube Livestream: [2:26:58](#)

The Municipal Government Act (MGA) requires municipalities to prepare both three-year operating (financial plan) and five-year capital forecasts (capital plan). These forecasts are not budgets, and do not provide administration with the authority to spend or commit any of the forecasted funds. They are intended to provide Council with a forward-looking view of the upcoming financial challenges and opportunities facing the municipality.

- [3- AND 5-YEAR FORECASTS](#)
- [2022-2024 SUMMARY](#)
- [2022 SUMMARY](#)
- [2023 SUMMARY](#)
- [2024 SUMMARY](#)
- [CAPITAL PROJECTS](#)

### Decision:

Council approved the 2022-2024 Three-Year Operating and Five-Year Capital Forecasts as presented.

## Quarterly Financial Reporting

Agenda Item 6.2; YouTube Livestream: [3:00:31](#)

Council receives quarterly financial reports during the year. These reports are intended to inform Council of financial transactions to-date and how expenditures, revenues and other financial indicators compare to the annual operating budget and plan which Council has previously approved. View the reports here:

- [Q2 VARIANCE REPORT RFD](#)
- [VARIANCE REPORT BY FUNCTION](#)
- [VARIANCE REPORT BY DEPARTMENT](#)
- [PROJECT REPORT](#)
- [CASH AND INVESTMENTS](#)
- [RESERVE CONTINUITY](#)

### Decision:

1. Council approved the creation of a Disaster Recovery Reserve, with a contribution of \$179,090 related to the DRP funds received from 2018 Overland Flooding.
2. Council approved a contribution of \$134,997, for PERC funds received, to the Revenue Stabilization Reserve.
3. Council approved a contribution of \$107,000, for revenue related to the Gravel Blitz, to the Gravel Reserve.
4. Council approved an additional draw of \$367,081 from the reserves detailed in Appendix C (Over Budget Funding Source) to fund capital projects which are over budget.
5. Council amended the funding source for the Hastie Highway project from the bridge reserve to utilize MSI funding in the amount \$2,900,000.
6. Council received the Quarterly Financial Report, for the Period ending June 30, 2021, for information.

## Public Tax Auction

Agenda Item 6.3; YouTube Livestream: [3:34:45](#)

On an annual basis, the County reviews all properties that have been in tax arrears for more than two years and offers those parcels for sale at a public auction. The 2021 Tax Sale was held on May 27, 2021, with Roll 32263445100 on the docket. There were no interested parties that attended and there still has been no contact from the owner.

### Decision:

Council approved transfer of the title for Plan 5591FI, Block 6, Lot 4 to Kneehill County pursuant to the Municipal Government Act, declaring the parcel as surplus, and then directed administration to sell the property per the Disposition of Surplus Lands Policy 16-16.

## Bylaw 1846- Procedural Bylaw

Agenda Item 8.1; YouTube Livestream: [4:09:34](#)

Kneehill County's Procedural Bylaw was reviewed by Administration and Council at the June 15th, Committee of the Whole Meeting. Proposed changes to this Bylaw include live-streaming Committee of the Whole (COW) meetings & publishing COW packages online. [View the RFD for a full list of changes to the Bylaw.](#)

### Decision:

Council gave first reading to Procedural Bylaw 1846.

## Three Hills 2021 FCSS Community Discovery Night

Agenda Item 8.2; YouTube Livestream: [4:26:10](#)

An invitation has been received to attend the FCSS Three Hills Community Discovery Night on Wednesday, September 8th, 2021, at the Three Hills Curling Rink from 5:30 p.m. to 7:30 p.m.

### Decision:

Council authorizes Deputy Reeve McGhee and Councillor King to attend the 2021 Three Hills Community Discovery Night hosted by Kneehill Regional FCSS.

## Kneehill 4-H Multi-Club Request

*Agenda Item 8.3; YouTube Livestream: [4:29:28](#)*

Administration received a letter from the Kneehill 4-H Multi-Club requesting financial support to help cover the costs of hosting the 4-H Archery Camp in Carbon on August 20-22, 2021.

**Decision:**

Council moved to provide sponsorship to the Kneehill 4-H Multi-Club in the amount of \$500.00. (Policy 15-7, Recreation, Community, Arts and Cultural Events).

## Justice Minister Meeting Attendance

*Agenda Item 8.4; YouTube Livestream: [4:32:24](#)*

The Reeve and Deputy Reeve attended a meeting with the Justice Minister and Solicitor General at the Munson Community Hall on Friday, July 23rd to hear concerns/opinions about rural crime in the area as well as ways to modernize the Police Act. As this was an ad-hoc meeting, and the meeting was scheduled before the next Council meeting, a resolution from Council is requested to receive payment for attendance.

**Decision:**

Council authorized the attendance of Reeve Wittstock and Deputy Reeve McGhee to the Justice and Solicitor General Meeting that was held on July 23, 2021.

## Council and Committee Reports

*Agenda Item 10.0; YouTube Livestream: [4:38:50](#)*

Council and Committee Reports includes a verbal report on the Justice Minister meeting attended by Reeve Wittstock and Deputy Reeve McGhee.

**Decision:**

Council received the Council and Committee Reports for information.

NEXT Council Meeting: September 14, 2021, at 8:30 am in Council Chambers  
1600, 2nd Street NE, Three Hills, Alberta.  
Agendas are available at [www.kneehillcounty.com](http://www.kneehillcounty.com)