



## Council Notes September 8, 2020

### Policy Reviews

The following Policies were presented to Council as part of an ongoing review of current policies--in particular policies that have not been reviewed for over four years.

- Policy 13-1, Commercial and Industry Dust Suppression  
*Agenda Item 5.2; YouTube Livestream [34:33](#)*
  - Council approves Policy 13-1, Commercial & Industry Dust Suppression as presented. New amendments provide the commercial industry current guidelines and procedures for applying dust suppressant on County roadways.
- Policy 13-37, Road Crossings  
*Agenda Item 5.3; YouTube Livestream [40:10](#)*
  - Council approves Policy 13-37, Road Crossings, as presented. While the old policy was subject only to oil industry constructing pipelines, new amendments allow other parties such as oil, gas, power, utilities and ratepayers to construct and maintain a conduit.
- Policy 1-1, ASB Structure  
*Agenda Item 6.3.1; YouTube Livestream [50:12](#)*
  - Council approves Policy 1-1, ASB Structure as recommended by the Agricultural Service Board. Updates to the policy include minor grammatical changes and the removal of a redundant statement.
- Policy 1-27, Land Care and Extension  
*Agenda Item 6.3.2; YouTube Livestream [52:25](#)*
  - Council rescinds (deletes) Policy 1-27, Land Care & Extension, as recommended by the Agricultural Service Board, as the policy is redundant to the programming already adopted and approved within the ASB Business plan.
- Policy 11-4, Meetings in County Office  
*Agenda Item 9.2; YouTube Livestream [54:51](#)*
  - Council directs administration to further revise Policy 11-4, Meetings in County Office, and bring the policy back to the next Council meeting for further discussion.
- Policy 15-6, Promotional Items  
*Agenda Item 9.3; YouTube Livestream [4:04:41](#)*
  - Council approves Policy 15-6, Promotional Items, as presented. Changes to the policy allow administration to approve fundraising requests, with items over \$200 requiring CAO approval.

### Public Hearing: Bylaw 1808, Land Use Bylaw

*Agenda Item 4.1 & 10.1; YouTube Livestream: [1:53:20](#); [4:22:24](#)*

In order for a municipality to work within the changing pressures for land use, the Land Use Bylaw needs to be reviewed on a regular basis to ensure it stays relevant. Council and administration have reviewed and updated the Bylaw to align with Council's Strategic Plan, incorporating clauses from the MGA and adding uses that will create further opportunities for landowners in Kneehill County. The draft Land Use Bylaw has been available online for public comment since February 2020. The next step in passing the Bylaw is to hold a Public Hearing to allow further opportunity for public comment.

#### **Decision:**

Following the Public Hearing, Council moved second reading of Land Use Bylaw 1808. Amendments will be made to Bylaw 1808 prior to third reading, with consideration to public comments received.

## Municipal Stimulus Program Funding

*Agenda Item 5.4; YouTube Livestream: [25:25](#)*

Kneehill County received notification from the Government of Alberta (GOA) that the Municipal Stimulus Program (MSP) is providing additional capital infrastructure funding to municipalities. Through the Stimulus program, administration is proposing to allocate an additional \$705,536, to replace bridge BF8856, (also known as the Hesketh bridge), which is currently weight, width, and height restricted; creating a 24km detour for local residents.

**Decision:**

Council authorized a budget amendment in the amount of \$1,300,000 to replace BF8856 (Hesketh Bridge), funded through the provincial Municipal Stimulus Program (MSP) grant of \$594,464, with the County's share of \$705,536 funded from the Bridge Reserve.

## Redesignation: SW 30-29-25 W4 From Ag District to Ag Business District

*Agenda Item 6.2.1; YouTube Livestream: [44:18](#)*

Kneehill County has received an application to redesignate 121.56 +/- acres from Ag District to Ag Business District for 70-75 acres of commercial greenhouse producing locally grown produce.

**Decision:**

Council moved first reading of Bylaw 1825, amending Land Use Bylaw 1773 by redesignating a portion of the SW-30-29-25-W4 from Ag District to the Ag Business District, and scheduled a Public Hearing for the Bylaw to be held on October 13, 2020 at 10:00 a.m.

## Horseshoe Canyon Day-Use Facility and Pay Parking Options

*Agenda Item 7.1; YouTube Livestream: [54:51](#)*

Administration presented options to Council for proceeding with the development at Horseshoe Canyon. A number of factors have impacted development possibilities. Administration must first await road closure approval before the project can continue, (which can take up to a year). As well, Kneehill County recently received a letter of intent from private industry expressing interest in development at Horseshoe Canyon, which could lead to competition dependent on the scope of the project.

**Decision:**

Council moved to suspend the pay parking and the day-use washroom facility projects at Horseshoe Canyon until more is known about potential private development interest, and directed administration to work with the focus group (once established) to identify gaps that private industry may not be able to fill.

## Tax Cancellation- Manitok Energy Inc

*Agenda Item 9.1; YouTube Livestream: [1:21:27](#)*

Due to bankruptcy, \$272,059.16 in taxes must be written off, as municipalities have no means to collect on unpaid Oil and Gas Properties. The penalties on these rolls must also be cancelled, for an additional \$48,350.00. The County can apply for the uncollectable Designated Industrial Property Requisitions through the PERC Program (Provincial Education Requisition Credit) which will reimburse \$9,886.30.

**Decision:**

Council moved to cancel 2017 to 2020 property taxes in arrears in the amount of \$272,059.16 on specified rolls, directed administration to apply for the Provincial Education Requisition Credit (PERC) on these properties and voided all associated 2020 penalties.

## 2021 Budget Guidelines

*Agenda Item 9.2; YouTube Livestream: [3:18:07](#)*

Administration presented Council with guidelines for the 2021 budgetary process. Principles included in the preparation of the budget aim to maintain existing service levels, improve customer service, keep tax rates competitive, incorporate a proactive infrastructure renewal plan, identify and incorporate efficiencies, and ensure rates and fees for services are appropriate. View the full report in [the Council Package](#).

**Decision:**

Council moved that the 2021 Operating and Capital Budgets and 2022 – 2026 Operating and Capital Budget Forecasts be prepared in accordance with the guiding principles, and receives the preliminary 2021 Budget Timetable as information.

For information on this publication, contact Communications Officer at [communications@kneehillcounty.com](mailto:communications@kneehillcounty.com)

## Seniors Outreach Annual General Meeting

*Agenda Item 9.3; YouTube Livestream: [3:46:53](#)*

Seniors Outreach is requesting attendance from the Reeve to the Seniors Outreach Annual General Meeting being held on September 16, 2020 at the Three Hills Bethel Evangelical Missionary Church Gymnasium. They also requested that the Reeve provide a greeting at the AGM on behalf of Kneehill County.

### **Decision:**

Council authorized attendance of the Reeve or alternate to attend the Seniors Outreach Annual General Meeting.

## Linden Fire Agreement

*Agenda Item 9.4; YouTube Livestream: [4:07:02](#)*

As part of the Intermunicipal Collaboration Framework negotiations, the County and its urban partners have updated various agreements that outline how the municipalities cooperate and share in the delivery of services. The updated Linden Fire Agreement is part of that process, and outlines the responsibilities of both the Village and the County regarding Fire Services in the Linden Service Area, with updates to cost-sharing, process for maintenance, and base funding. This agreement is in effect from 2020 to 2024.

### **Decision:**

Council approved the Linden Fire Agreement as presented. The agreement outlines the responsibilities of both the Village and the County regarding Fire Services in the Linden Service Area, with updates to cost-sharing, process for maintenance, and base funding.

## Carbon Fire Agreement

*Agenda Item 9.5; YouTube Livestream: [4:14:13](#)*

As part of the Intermunicipal Collaboration Framework negotiations, the County and its urban partners have updated various agreements that outline how the municipalities cooperate and share in the delivery of services. The updated Carbon Fire Agreement is part of that process, and outlines the responsibilities of both the Village and the County regarding Fire Services in the Carbon Service Area, with updates to cost-sharing, process for maintenance, and base funding. This agreement is in effect from 2021 to 2024.

### **Decision:**

Council approved the Carbon Fire Agreement as presented. The agreement outlines the responsibilities of both the Village and the County regarding Fire Services in the Carbon Service Area, with updates to cost-sharing, process for maintenance, and base funding.

## Council and Committee Reports

*Agenda Item 11.1; YouTube Livestream: [4:44:48](#)*

Council and Committee Reports included verbal reports on Drumheller and District Solid Waste Association, a meeting with MP Martin Shields for Elected Officials held Sept 2, and a meeting with new Minister of Municipal Affairs Tracy Allard held Sept 4.

### **Decision:**

Council received the Council and Committee Reports as information.

## Closed Session

*Agenda Item 13.0; YouTube Livestream: [4:56:29](#)*

Council moved the meeting into Closed Session. (Section 17) (Section 25)

NEXT Council Meeting: September 22, 2020 at 8:30 am in Council Chambers  
1600, 2nd Street NE, Three Hills, Alberta.  
Agendas are available at [www.kneehillcounty.com](http://www.kneehillcounty.com)