



## Council Notes July 21, 2020

### Policy Reviews

The following Policies were presented to Council as part of an ongoing review of current policies--in particular policies that have not been reviewed for over four years.

- [Policy 13-6-7, Gravel Stock Pile Leases](#)  
*Agenda Item 5.1; YouTube Livestream [26:14](#)*
  - Changes to formatting, no other amendments
- [Policy 13-23-4, Sale, Lease or Rental of County Road Allowances](#)  
*Agenda Item 5.2; YouTube Livestream [28:49](#)*
  - Changes to formatting, no other amendments
- [Policy 13-25, Seeding Roadsides](#)  
*Agenda Item 5.3; YouTube Livestream [30:25](#)*
  - Amendments provide a current certified mixture of grass and updated guidelines for seeding roadsides. The mixture was updated to promote faster growth.
- [Policy 3-11, Legal Costs](#)  
*Agenda Item 9.1; YouTube Livestream [2:15:00](#)*
  - Additions to the policy wording reflect Code of Conduct statements regarding pecuniary interest and conflict of interest. It establishes that obtaining legal advice regarding pecuniary interest and conflict of interest are the financial responsibility of individual councillors.
- [Policy 3-2, Chief Elected Official Known as Reeve](#)  
*Agenda Item 9.2; YouTube Livestream [2:18:29](#)*
  - Revisions establish the Reeve, Deputy Reeve and Councillor titles in writing, rather than referencing a motion made in 1995.
- [Policy 3-3, Boards and Committees](#)  
*Agenda Item 9.3; YouTube Livestream [2:20:31](#)*
  - This Policy has been rescinded, as it is no longer needed. Administration keeps a current listing of all Board and Committee Members on the County's website.
- [Policy 15-2, Award Recognition and Congratulatory Presentations](#)  
*Agenda Item 9.4; YouTube Livestream [2:22:33](#)*
  - Amendments update and align the policy with current practices.

#### **Decision:**

Council approved all changes to policies as presented.

### Cost Sharing for the Development of Undeveloped Road Allowance TWP Rd 29-3A

*Agenda Item 5.1; YouTube Livestream [23:32](#)*

Policies in effect at the time of the landowners' application allowed consideration for cost sharing (50%) of a road upgrade when a development permit was applied for, which took place in June of 2020. The landowners have paid Kneehill County a total of \$14,568.20 to upgrade the road. The County's 50% share is \$7,284.10, with funds coming from the operating budget.

#### **Decision:**

Council approves 50% cost-sharing in the amount of \$7,248.10, for the development of undeveloped road allowance Township Road 29-3A.

## Draft Land Use Bylaw 1808

*Agenda Item 6.1.1; YouTube Livestream: [34:38](#)*

Kneehill County's Land Use Bylaw has been reviewed and revised in order to reflect Council's current Strategic Plan and vision for the County. Some changes to the Bylaw includes new land use districts, new definitions, changes to subdivisions and new regulations that allow for RV storage facilities and hens in Kneehill County hamlets.

A summary of proposed changes to the Land Use Bylaw is available for viewing on Kneehill County's website: <https://kneehillcounty.com/2318/Land-Use-Bylaw-1808>

Council has given first reading to the Bylaw and provided opportunity for the public to comment on the proposed changes. The next step is to hold a Public Hearing.

### **Decision:**

Council scheduled a Public Hearing for Land Use Bylaw 1808 on September 8, 2020 at 10:00 a.m.

## Road Closure at Horseshoe Canyon

*Agenda Item 6.1.2; YouTube Livestream: [43:32](#)*

Currently Kneehill County holds a 3.56-acre title to an area directly south of Horseshoe Canyon that has been fragmented by road plan 834 LK. This parcel contains portions of the parking lot and a small portion of the canyon itself. The portion of undeveloped Twp Rd 28-4 runs through the parking lot, the turn around, a portion of the canyon and some of the enhanced trail down to the base. Administration proposed to close and consolidate these roads so the land can be utilized more efficiently.

### **Decision:**

Council moved first reading of Bylaw 1823 to pursue a road closure and consolidation at Horseshoe Canyon, and scheduled a Public Hearing for the Bylaw on August 18, 2020 at 10:00 a.m.

## Horseshoe Canyon Focus Group

*Agenda Item 6.3.1; YouTube Livestream: [48:08](#)*

At the June 22nd, 2020 Regular Council meeting, Council directed Administration to develop a Terms of Reference for Council's consideration to form a Horseshoe Canyon Focus Group. Facilitated by a 3rd party to ensure a neutral and objective process, the Focus Group will consist of Council members, key stakeholders, members-at-large and County administration. The Focus Group will review the Horseshoe Canyon Masterplan and make recommendations to Council for development and next steps.

### **Decision:**

Council approved the Terms of Reference for the Horseshoe Canyon Focus Group. View the Terms of Reference here: <http://ow.ly/DrXx50AE8e8>

## Kneehill Regional Emergency Management Agency Update

*Agenda Item 6.4.1; YouTube Livestream: [57:34](#)*

The Kneehill Regional Emergency Management Agency (KREMA) was formed in 2009, and now exists under a 2013 agreement and terms of reference signed by Kneehill County, Town of Three Hills, Town of Trochu, Village of Linden, Village of Carbon and Village of Acme. These municipal partners are currently working towards updating the KREMA partnership with the same regional bylaw, regional agreement, and regional plan as per the updated Local Authority Emergency Management Regulation.

### **Decision:**

Council accepted the Kneehill Regional Emergency Management Agency report for information.

## 2020 Public Auction Tax Sale Date

*Agenda Item 7.1; YouTube Livestream: [1:23:54](#)*

Per the Municipal Government Act, Council must set a date for public auction for all properties that are on the tax arrears list and remain unpaid.

### **Decision:**

Council scheduled the 2020 Tax Sale Public Auction, to be held on Thursday, October 15, 2020 at 2 pm, at the Kneehill County Administration Building.

## Tax Cancellation- Trident Exploration

*Agenda Item 7.2; YouTube Livestream: [1:25:25](#)*

Due to uncollectable taxes on Trident Exploration properties in receivership, administration is requesting the balance of 2018 & 2019 levies & penalties be cancelled on those rolls, totaling \$219,274.66, and to void the associated 2020 penalties (\$29,416.24 to June 30, 2020). As well, the Provincial Government provides credits for the amounts owing for the Education Requisition and Designated Industrial Property Requisition on uncollected taxes. The County can apply for \$9,139.61 of possible credits for the unpaid tax rolls.

### **Decision:**

Council moved that \$219, 274.66 in tax arrears be expensed and cancelled on the specified rolls, that administration submit an application under the Provincial Education Requisition Credit (PERC) for the uncollectable requisitions on these Oil & Gas properties, and to void all associated penalties.

## Tax Cancellation- Industrial Accounts

*Agenda Item 7.3; YouTube Livestream: [1:32:00](#)*

Due to uncollectable taxes on bankrupt industrial properties, administration is requesting the cancellation of 2018, 2019 arrears & 2020 levies on these rolls totaling \$577,991.76. In addition, the associated 2020 penalties, which amount to \$72,140.69 (to June 30), will need to be voided. The County has exhausted all attempts to collect these amounts owing, but will be able to apply for the Requisition Credits with the Province and be reimbursed for approximately \$16,006 of this amount.

### **Decision:**

Council moved that \$577, 991.76 in tax arrears be expensed and cancelled on specified rolls, that administration submit an application under the Provincial Education Requisition Credit (PERC) for the uncollectable requisitions on these Oil & Gas properties, and to void all associated penalties.

## Quarterly Financial Reports

*Agenda Item 7.4; YouTube Livestream [1:37:27](#)*

The quarterly financial reports inform Council of financial transactions to-date and how expenditures, revenues and other financial indicators compare to the annual operating budget and plan that Council has previously approved.

- [Quarterly Report RFD and Summary](#)
- [Operating Variances](#)
- [Project Report](#)
- [Investment Summary](#)
- [Reserve Continuity](#)

### **Decision:**

Council receives the Quarterly Financial Reporting for the Period ending June 30, 2020.

## Royal Canadian Legion Military Service Recognition Book

*Agenda Item 9.5; YouTube Livestream: [2:26:09](#)*

A request was made from the Alberta/Northwest Territory Command of the Royal Canadian Legion for Kneehill County to assist with their Annual Military Service Recognition Book with an Advertisement/Support Message. Council has provided support every year since 2008, through the purchase of a business card size advertisement/support message.

### **Decision:**

Council approves to provide support to the Annual Alberta/Northwest Territory Royal Canadian Legion "Military Service Recognition Book" with the purchase of a business card size advertisement at a cost of \$285.00, with funds to come from the Operating Budget.

## Office Green Space

*Agenda Item 9.6; YouTube Livestream: [2:27:55](#)*

The County has received a request to allow for the installation of two-disc golf holes on part of the grassed area behind the County Office. The space has potential to be utilized by other local groups as well, and provide some benefit for the community. With Council's approval, administration will begin to explore possible uses of the space.

### **Decision:**

Council directed administration to work with local groups for the purpose of utilizing the area behind the County office for community benefit.

## Council and Committee Reports

*Agenda Item 11.1; YouTube Livestream: [2:34:40](#)*

Council and Committee Reports include Community Futures Wild Rose.

### **Decision:**

Council received the Council and Committee Reports as information.

## Closed Session

*Agenda Item 13.0; YouTube Livestream: [2:49:40](#)*

Council moved the meeting into Closed Session. (Section 25) (Section 21)

NEXT Council Meeting: August 18, 2020 at 8:30 am in Council Chambers  
1600, 2nd Street NE, Three Hills, Alberta.  
Agendas are available at [www.kneehillcounty.com](http://www.kneehillcounty.com)