



Section	Policy No.	Page
Grants/Scholarships/Donations	15-2	1 of 2
Policy Title	Date:	Motion No.
Special Occasion & Milestone Recognition	July 21, 2020	317/20

Purpose:

To establish a policy to provide congratulatory recognition for milestone events, celebrations, and accomplishments occurring within Kneehill County and neighboring municipalities.

Policy Statement:

Kneehill County Council, recognizes the importance of participating in the occurrence of milestone events and celebrations, and may provide recognition through a suitable engraved plaque, congratulatory certificate, or other means in honour of these special occasions and accomplishments in our community.

Policy Guidelines/Procedures:

Presentation of Plaques:

A suitable engraved plaque with Kneehill County name and logo will be presented on the following occasions:

1. Annual Stampede Farm Family Award representing Kneehill County.
2. Recognize retiring Members at Large who have served Kneehill County.

Presentation of Certificates for Birthdays and Anniversaries:

Upon request, a suitable certificate signed by Kneehill County Reeve will be presented as follows:

1. Anniversary Certificate recognizing 50th, 55th, 60th, 65th or 70th anniversaries.
2. Birthday Certificate recognizing 75th, 80th, 85th, 90th, 95th or 100th birthday.
3. Recipients must be a resident of Kneehill County or former resident of Kneehill County.
4. Requests must be made at least two weeks in advance of the celebration by contacting the County office in person or completing the on-line application.
5. Arrangements may be made with the local Councillor or, in lieu, the Reeve to present the certificate; otherwise, it can be mailed or held for pickup.

Special Circumstances:

1. Any accomplishment or achievement that is reached by a resident, business owner, municipality, within Kneehill County; or a rural municipality within Alberta Central Zone, which is beyond the scope of achievements outlined in this policy, shall be placed on the next available agenda, for County Council to determine an appropriate expression of congratulations to be presented to the successful individual, or municipality.



POLICY

Section	Policy No.	Page
Grants/Scholarships/Donations	15-2	2 of 2
Policy Title	Date:	Motion No.
Award Recognition and Congratulatory Presentations	July 21, 2020	317/20

Approved: September 11, 2012 426/12
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