

MINUTES OF THE MAY 9, 2023 REGULAR MEETING
OF THE COUNCIL OF KNEEHILL COUNTY HELD AT THE KNEEHILL COUNTY
OFFICE, 1600- 2ND STREET NE, THREE HILLS, ALBERTA

PRESENT:

Division No. 1	Faye McGhee, Councillor
Division No. 2	Debbie Penner, Councillor
Division No. 3	Jerry Wittstock, Reeve
Division No. 4	Carrie Fobes, Councillor
Division No. 5	Laura Lee Machell-Cunningham, Councillor
Division No. 6	Wade Christie, Councillor
Division No. 7	Kenneth King, Deputy Reeve

ALSO PRESENT:

Chief Administrative Officer	Mike Haugen
Director of Infrastructure	Mike Ziehr
Director of Community Services	Kevin Gannon
Director of Corporate Services	Kinza Barney
Manager of Planning and Development	Barb Hazelton
Manager of ASB & Parks	Fallon Sherlock
Acting Manager of Financial Operations	Marika Von Mirbach
Property Tax Officer	Caroline Siverson
Property Tax Officer	Rajeana Nyman
Planning and Development Officer	Deanna Keiver
Recording Secretary	Mary Lou Willis

CALL TO ORDER

Reeve Wittstock in the Chair

Reeve Wittstock called the meeting to order at 8:30 a.m.

AGENDA

1.0 Agenda

1.1 Additions to the Agenda

Additions under Closed Session

11.0 Personnel, Section 17

Additions under Council and Committee Reports

9.1 Aqua 7

9.2 Community Futures

9.3 Police Advisory Committee

**ADOPTION OF
AGENDA**

172/23

1.2 Adoption of Agenda

Councillor Christie moved approval of the agenda as amended.

CARRIED UNANIMOUSLY

COUNCIL MINUTES OF MAY 9, 2023

MINUTES

2.0 Minutes

2.1 Regular Council Meeting Minutes of April 25, 2023

173/23

Deputy Reeve King moved approval of the April 25, 2023 Council Meeting minutes as presented.

CARRIED UNANIMOUSLY

COMMUNITY SERVICES

5.0 Community Services

PLANNING

5.1 Planning

5.1.1 Subdivision Extension: KNE220179

174/23

Councillor McGhee moved that Council move to grant a 1-year extension to KNE220179 until May 27, 2024.

CARRIED UNANIMOUSLY

5.1.2 Subdivision Extension: KNE220180

175/23

Councillor Cunningham moved that Council move to grant a 1-year extension to KNE220180 until June 24, 2024.

CARRIED UNANIMOUSLY

AG SERVICES

5.2 Agricultural Service Board and Parks

5.2.1 ASB Weed and Pest Inspector Appointments

176/23

Deputy Reeve King moved that Council appoints, for the term of their employment with Kneehill County, Melanie Vergara, William Hoppins, Kaden Johnson, Danielle Varga and Peyton Johnson as Weed and Pest Inspectors and Soil Conservation Officers for Kneehill County under the Alberta Weed Control, Soil Conservation, and Agricultural Pest Acts.

CARRIED UNANIMOUSLY

5.2.2 Agriculture Service Board 2023-2025 Business Plan

177/23

Councillor Christie moved that Council adopts the Agricultural Service Board 2023-2025 Business Plan as recommended by the Agricultural Service Board.

CARRIED UNANIMOUSLY

5.2.3 Growing Kneehill Event

178/23

Councillor McGhee moved that Council approves Option 1 as indicated in the report with an increase of \$22,200 in the Ag Services Budget for the hiring of a private event contractor to aid in the delivery of the Growing Kneehill Long Table Dinner and Country Market, to be funded from the operating budget to be offset from the Agricultural Service Board grant.

CARRIED

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Recess called at 9:34 am and reconvened at 9:47 am with all previously mentioned members present.

CORPORATE SERV

6.0 Corporate Services

6.1

179/23 Deputy Reeve King moved that Council give first reading to Bylaw #1884, that being a bylaw for the 2023 Tax Rates.
CARRIED UNANIMOUSLY

180/23 Councillor Christie moved that Council give second reading to Bylaw #1884, that being a bylaw for the 2023 Tax Rates.
CARRIED UNANIMOUSLY

181/23 Councillor McGhee moved that Council give consideration to hold third reading to Bylaw #1884, that being a bylaw for the 2023 Tax Rates.
CARRIED UNANIMOUSLY

182/23 Councillor Penner moved that Council give third reading to Bylaw #1884, that being a bylaw for the 2023 Tax Rates.
CARRIED UNANIMOUSLY

6.2 2023 Trochu Recreation Area Special Tax Bylaw

183/23 Councillor Penner moved that Council give first reading to Bylaw #1885, that being a bylaw for the 2023 Trochu Recreation Area Special Tax.
CARRIED UNANIMOUSLY

184/23 Councillor Cunningham moved that Council give second reading to Bylaw #1885, that being a bylaw for the 2023 Trochu Recreation Area Special Tax.
CARRIED UNANIMOUSLY

185/23 Councillor Fobes moved that Council give consideration to hold third reading to Bylaw #1885, that being a bylaw for the 2023 Trochu Recreation Area Special Tax.
CARRIED UNANIMOUSLY

186/23 Deputy Reeve King moved that Council give third reading to Bylaw #1885, that being a bylaw for the 2023 Trochu Recreation Area Special Tax.
CARRIED UNANIMOUSLY

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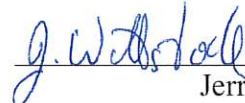
- 187/23** **6.3 Policy Review – 16-17 Acceptable Methods of Payment**
Deputy Reeve King moved that Council approve the amendments to the Acceptable Methods of Payment Policy, as presented.
CARRIED UNANIMOUSLY
- NEW BUSINESS** **7.0 New and Unfinished Business**
 7.1 Procurement Policy
- 188/23** Councillor McGhee moved that Council approves in principle the new Procurement Policy, as presented.
CARRIED UNANIMOUSLY
- COUNCIL REPORTS** **9.0 Council and Committee Reports**
 9.1 Aqua 7 – Reeve Jerry Wittstock provided verbal report.
 9.2 Community Futures – Councillor Wade Christie provided a verbal report.
 9.3 Police Advisory Committee – Councillor Cunningham presented a verbal report.
- 189/23** Councillor Christie moved that Council receive the Council and Committee reports for information, as presented.
CARRIED UNANIMOUSLY
- COUNCIL ACT LIST** **10.0 Council Follow-Up Action List**
190/23 Councillor Cunningham moved that Council receive for information the Council Follow-Up Action List as presented.
CARRIED UNANIMOUSLY
- Recess called at 10:42 am and reconvened at 10:52 am with all previously mentioned members present.
- CLOSED SESSION** **11.0 Closed Session**
- 191/23** Councillor Christie moved that Council convene in Closed Session to discuss Personnel pursuant to Section 17 of the Freedom of Information and Protection of Privacy Act, at 10:54 am.
CARRIED UNANIMOUSLY
- 192/23** Deputy Reeve King moved that Council return to open meeting at 11:30 am.
CARRIED UNANIMOUSLY
- 11:30 am. – meeting recessed to allow return of public.
11:33 am. - meeting resumed.

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ADJOURNMENT

Adjournment

The meeting adjourned at 11:33 am.



Jerry Wittstock
Reeve



Mike Haugen
CAO