



Section <b>Councillor</b>	Policy No. <b>3-6</b>	Page <b>1 of 1</b>
Policy Title <b>Convention Attendance/Overnight Allowance/Partner Program</b>	Date: <b>October 13, 2015</b>	Resolution No. <b>411/15</b>

**Purpose:**

To confirm which conventions are approved for Council to attend annually without a motion of Council and to establish guidelines on what expenses can be reimbursed when attending conventions overnight.

**Policy Guidelines/Procedures:****1. Conventions that are Approved for Council to Attend Annually**

- The Fall and Spring Alberta Association of Municipal Districts and Counties Conventions
- The Agricultural Service Board Convention- If the Councillor is a member of the ASB
- The Agricultural Service Board Summer Tour- If the Councillor is a member of the ASB
- The Federation of Canadian Municipalities Conference

**2. Overnight Allowance**

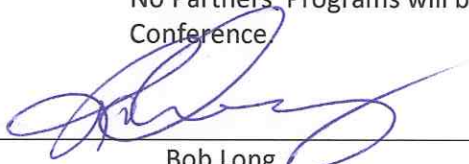
- All Councillors and Kneehill County appointed Members at Large members will receive an additional Overnight Allowance of \$30.00 per night for the actual nights spent at the convention, conference, seminar or workshop.

**3. Partner Allowance**

- An additional \$30.00 per night can be claimed by all Councillors or Kneehill County appointed Members at Large members who bring their significant other to convention.

**4. Partner Programs**

- Kneehill County will pay for the Partners' Programs attended during the Alberta Association of Municipal Districts and County's Conventions and the Agricultural Service Board Summer Tour. No Partners' Programs will be covered at the Federation of Canadian Municipalities Conference.

  
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 Bob Long  
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 Al Hoggan  
 CAO

Approved:      October 13, 2015      411/15

Review Date:   **October 13, 2018**