



# POLICY

Section <b>Office</b>	Policy No. <b>11-7</b>	Page <b>1 of 2</b>
Policy Title <b>Newspaper Subscriptions</b>	Date: <b>November 25, 2014</b>	Resolution No. <b>415/14</b>

## **Purpose:**

The County, as a means of notifying its ratepayers of important County matters, will provide newspaper subscriptions from the Three Hills Capital for its ratepayers.

## **Policy Guidelines/Procedures:**

Kneehill County utilizes the Three Hills Capital for all its advertising needs with matters relating to elections, public hearings, planning and development requirements, tax notice mailings, public tax sale notifications, grant & scholarship applications, community grant programs and many other miscellaneous items required by Council and/or the Municipal Government Act and other legislative bodies.

Kneehill County maintains a database of all County ratepayers (both individuals and corporations) that receive a paid subscription of the Three Hills Capital. Ratepayers who do not want a subscription may contact the Tax Administrator to be removed from the subscription list. To avoid unwanted duplication those individuals or corporations sharing a mailing address will only receive one subscription.

1. Only those ratepayers residing in Alberta will receive a paid subscription to the newspaper.
2. Only those persons owning land will receive a subscription to the newspaper. Renters are not eligible.
3. Those ratepayers that reside outside of Alberta will be informed by the Tax & Assessment Administrator that all municipal minutes, notices and advertisements will be placed in the newspaper and advise them of the contact information for the Three Hills Capital to request a subscription at their cost. This will be completed when the County is notified of title transfer.
4. There is criteria for receiving a subscription and they are:
  - a. A husband/wife unit will receive a subscription if they own land jointly and/or individually, and a second subscription may be requested.
  - b. A parent/child unit that own all land jointly will have one subscription in the primary owner name, and the secondary owner may receive one on request.
  - c. A parent/child unit that own land jointly and separately will each receive a subscription.
  - d. The County will provide a subscription to all individuals holding an undivided interest upon request, providing they are Alberta residents.
  - e. The County will provide one subscription per corporation for those corporations that own land within the County; this includes the Hutterite Colonies.
  - f. Large corporations such as oil companies, grain elevators, gas and power companies may receive a subscription upon request. "Large corporations" are defined as not having a head office within the County limits.
  - g. The County will not provide a subscription to persons with only a Life Estate interest.

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Bob Long  
Reeve



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A. Hoggan  
CAO

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Amended: November 25, 2014  
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