



Council Notes: April 9, 2019

Seasonal Staff and Budget Amendment Request

Agenda Item 5.4.1, YouTube Livestreaming 24:05

Manager of Ag and Parks presented a request for a budget amendment to add a seasonal position in relation to a more time consuming clubroot management program.

Decision:

Council approves the budget amendment request including a seasonal position to Ag and Parks, as well as the addition of a clubroot education event.

ASB Rental Equipment Program

ADDED Agenda Item 5.4.2, YouTube Livestreaming 29:05

The Ag Service Board made the recommendation to discontinue the rental equipment program to Council based on the potential threat it poses to the spread of Clubroot, as well as the liability of the County. Several options were discussed, however the operating costs of continuing the program would have needed to be increase considerably. Recommendation details and options are available in the Council information package on our website. Clubroot Program education to increase this season.

Decision:

Council approves the discontinuation of the rental equipment program, donating scales and cattle chute to the local 4-H District, and disposal of the remainder equipment through a local equipment bid.

4th Quarter Financial Report 2018

Agenda Item 6.1, YouTube Livestreaming 39:08

This Request for Decision included four financial reports including operating, project summary, grants and reserves. Overall operating revenue for 2018 is at 108.35% and overall operating expenses for 2018 is at 97.36%.

Decision:

Council approves the 4th Quarter 2018 Financial Report as presented.

Bank Reconciliation Reports Oct Nov Dec 2018

Agenda Item 6.2, YouTube Livestreaming 49:35

The Bank Reconciliation has been completed for the period Oct-Dec 2018. As of December 31, 2018, a total of \$32,000,000 has been invested into GIC's as per the reports attached in the Council Package to this RFD.

Decision:

Council approves the October to December 2018 Bank Reconciliation Reports as presented.

2018 Financial Surplus

Agenda Item 6.3, YouTube Livestreaming 51:55

Council hears presentation by Finance Director on the 2018 Surplus totaling \$3.5 million. However, \$2.1 million of that total includes outstanding tax accounts (there is much uncertainty on collection of this amount). A tax receivable note will be on our Annual Audited Financial Statements.

Decision:

Council transfers \$2.1 million into Revenue Stabilization Reserve and \$1.4 million into Road Reserve.

2018 Transitional Reserve Reallocation

Agenda Item 6.4, YouTube Livestreaming 1:04:55

Administration has reviewed the unspent funds currently holding in the Transitional Reserve, that are no longer required to fund projects that are now complete.

Decision:

Council transfers \$116,923.11 from Transitional Reserve to Gravel Reserve for 2018.

2018 Project Budget Carry Forward to 2019

Agenda Item 6.5, YouTube Livestreaming 1:07:00

Administration reviews the 2018 Projects and Capital Budget as part of the 2018 Year End review process.

Decision:

Council transfers \$793,521.51 to Transitional Reserve for the purposes of funding the 2018 projects carried forward to 2019.

Policy 3-3, Board and Committee Appointments

Agenda Item 8.1, YouTube Livestreaming 1:27:52

Council reviews the Board and Committee Appointment Policy 3-3 with the addition of Dennis Tainsh to Municipal Planning Commission, as per motion March 26 meeting.

Decision:

Council approves the Board and Committee Appointment Policy 3-3 with the addition of Dennis Tainsh to Municipal Planning Commission.

Rocky View Meeting Request

ADDED Agenda Item 8.2, YouTube Livestreaming 1:29:20

In the spirit of collaboration, Rocky View County requests a meeting with Council.

Decision:

Council approves having Administration respond that we will meet in the future.

Council and Committee Reports

Agenda Item 10.1, YouTube Livestreaming 1:31:26

Reports include Kneehill Regional Doctor Recruitment and Retention Committee and Red Deer River Municipal Users Group.

Decision:

Council accepts reports as presented.

Council Follow Up Action List

Agenda Item 11, YouTube Livestreaming 1:33:26

Interim CAO Laurie Watt gave status update on Intermunicipal Development Plans and Intermunicipal Collaboration Frameworks that we are working on with the urbans in our area.

Decision:

Council accepts reports as presented.

Motions following Council's Closed Session

Agenda Item 12.0, YouTube Livestreaming 2:37:25

1. Deputy Reeve McGhee moved that Council approve the Chief Administrative Officer Term Employment Agreement between Mike Haugen and Kneehill County.
2. Councillor Penner moved that Council authorize the Reeve to sign the Chief Administrative Officer Term Employment Agreement with Mike Haugen on behalf of Kneehill County.
3. Councillor King moved that the Chief Administrative Officer Term Employment Agreement between Mike Haugen and Kneehill County remain confidential in accordance with FOIPPA Section 17 "disclosure harmful to personal privacy".
4. Councillor King moved that Council formally appoint Mike Haugen to carry out the powers, duties and functions of Chief Administrative Officer in accordance with Section 205 (1) of the Municipal Government Act and Kneehill County CAO Bylaw No. 1765, effective May 1, 2019.

NOTE: These notes are highlights of Council. Please refer to website for official Council Minutes.

As the Minutes are approved, they are posted to the website.

Next Council Meeting: April 23, 2019 at 8:30 am in Council Chambers
1600, 2nd Street NE, Three Hills, Alberta.

Agendas are available at www.kneehillcounty.com